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| **DATE:** | Monday, July 17, 2017 |
| **TIME:** | 3:30 pm |
| **LOCATION:** | SIM HQ BLK A |

**PROJECT MEETING MINUTES**

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| **MEETING / PROJECT NAME:** | Meeting 1 |
| **MINUTES PREPARED BY:** | Abhi Jay Krishnan |

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| **1. MEETING OBJECTIVE** | | | | | | | | |
| A brain storming session for ideas and possible risks that may be encountered. | | | | | | | | |
| **2. ATTENDEES PRESENT** | | | | | | | | |
| **NAME** | | **Student ID** | | | **EMAIL** | | **PHONE** | |
| Abhi Jay Krishnan | | 5025448 | | | abhijay.krishnan@gmail.com | | 81638021 | |
| Durrah Afshan | | 5025916 | | | durrahafshan@gmail.com | | 91759105 | |
| Rivaldo Erawan | | 5026374 | | | rivaldo.erawan97@gmail.com | | 96565187 | |
| Kim Heoncheol | | 5026052 | | | effectmix@gmail.com | | 88087415 | |
| **3. AGENDA & NOTES, DECISIONS, ISSUES** | | | | | | | | |
| **NOTES** | | | | |  | |  | |
| IDEA 1: A standalone app that secures files such as PDF  Uses GPS for locational authentication. | | | | | | | | |
| IDEA 2: A library app that enables users to read reference documents within the premises of a library.  Risk: Sever not scalable and may be not trustable | | | | | | | | |
| IDEA 3: A memo pad that can only be accessed at the workplace.  Risk: Sever not scalable and may be not trustable | | | | | | | | |
| User may wish to access all data at all secure locations for convenience. | | | | | | | | |
| IDEA 4: Location based student attendance system for schools | | | | | | | | |
| Data may be recovered though   * Setting a secure data recovery location * Answering password recover challenge questions | | | | | | | | |
| Android is most the suitable OS for this app as it is the most popular mobile operating system in the world.  <https://en.wikipedia.org/wiki/Mobile_operating_system> | | | | | | | | |
| This product may be used to   * Store and refer to engineering drawings at worksite * Provide protection to Intellectual property * Store personal documents | | | | | | | | |
| **4. ACTION ITEMS** | | | | | | | | |
| **ACTION** | | | | | **ACTION TO BE TAKEN BY** | | **DATE TO BE ACTIONED BY** | |
| More research is needed to decide the data file format to be secured (PDF a suitable candidate) | | | | | Team | | Next meeting | |
| Find similar apps in the market | | | | | Team | | Next meeting | |
| Make a logo and give app a name | | | | | Team | | Next meeting | |
| **5. NEXT MEETING (if applicable)** | | | | | | | | |
| **DATE** | TBA | | **TIME** | TBA | | **LOCATION** | | TBA |
| **OBJECTIVE** | TBA | | | | | | | |

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| **SUBMITTED BY:** | Abhi Jay Krishnan | **APPROVED BY:** | Durrah Afshan |
|  |  |  | Rivaldo Erawan |
|  |  |  | Kim Hyeoncheol |